

## INDIVIDUAL APPLICATION

**AGENT NAME:** Frankeys Ltd

**AGENT CODE:** 444045

### SECTION 1 – TO BE COMPLETED BY THE LETTING AGENT

References:  Express  Ultimate  
 Is Global Reference Required?  Express Global  Ultimate Global  
 Do you require Evict?  Yes  No

(For RG complete below)

**Product required**  
 R/G Period:  6 months  12 months  
 R/G Type:  Per Tenant  Per Property

Address line 1: .....  
 Address line 2: .....  
 Address line 3: .....  
 Postcode: .....  
 Tenancy term: .....

**Tenancy details**  
 Monthly Rental: £..... Rent share for applicant £.....  
 No. of tenants being referenced: .....  
 Proposed tenancy start date:  
 (Can be altered later if necessary) ...../...../.....

Is the Property Let Only  Fully Managed

### SECTION 2 – TENANTS PERSONAL DETAILS

Title: .....  
 Forename: .....  
 Middle Name(s): .....  
 Surname: .....

Delivering Intelligent  
 referencing and insurance  
 solutions for letting agents

**Head Office**  
 Let Alliance Limited,  
 Dodlestone House,  
 Bell Meadow Business Park,  
 Park Lane,  
 Pulford, Chester,  
 CH4 9EP

T: 01244 421261

**London Office**  
 Let Alliance Limited,  
 6th Floor,  
 3 Lombard Street,  
 London,  
 EC3V 9AA

T: 020 7648 4350

**Contact Emails**  
 General Enquiries  
[info@letalliance.co.uk](mailto:info@letalliance.co.uk)  
 Tenant Reference Team  
[tenant@letalliance.co.uk](mailto:tenant@letalliance.co.uk)  
 Insurance Support Team  
[insurance@letalliance.co.uk](mailto:insurance@letalliance.co.uk)

**Website**  
[www.letalliance.co.uk](http://www.letalliance.co.uk)



Date of birth: .....

Marital Status: Married  Divorced  Not Married  Civil Partnership

Mobile number .....

Contact details: Contact number .....

E-mail address .....

If you have ever been known by another name please confirm it here .....

**SECTION 2 – TENANTS PERSONAL DETAILS (continued)**

You must provide three years address history

**Present address**

Address line 1: .....

Address line 2: .....

Address line 3: .....

Postcode: .....

Time at this address: ..... Yrs .....mths

Address Status (circle): Owner Rented Accommodation  
Living with Parents/Friends Other: .....

**Previous address 1:**

Address line 1: .....

Address line 2: .....

Address line 3: .....

Postcode: .....

Time at this address: ..... Yrs .....mths

**Please Complete if you have been at your current address less than 6 months**

Address Status (circle): Owner Rented Accommodation

Delivering Intelligent referencing and insurance solutions for letting agents

**Head Office**  
Let Alliance Limited,  
Doddleston House,  
Bell Meadow Business Park,  
Park Lane,  
Pulford, Chester,  
CH4 9EP

**London Office**  
Let Alliance Limited,  
6th Floor,  
3 Lombard Street,  
London,  
EC3V 9AA

**Contact Emails**  
General Enquiries  
info@letalliance.co.uk  
Tenant Reference Team  
tenant@letalliance.co.uk  
Insurance Support Team  
insurance@letalliance.co.uk

T: 01244 421261

T: 020 7648 4350

**Website**  
www.letalliance.co.uk



Living with Parents/Friends Other: .....

**Previous address 2:**

Address line 1: .....

Address line 2: .....

Address line 3: .....

Postcode: .....

Time at this address: ..... Yrs ..... mths

(If more space required, please use reverse of form)

**SECTION 3 – LANDLORD / LETTING AGENT DETAILS**

Name of Landlord / Letting Agent:  
( where you are living at present or if not renting, the details of your last Landlord or Agent ) .....

**Please Note :**  
**Failure to provide adequate contact details could delay your application**

Number: .....

Email: .....

Fax: .....

Address line 1: .....

Address line 2: .....

City: ..... Postcode: .....

**Tenant Credit Information (if applicable)**

**ADVERSE CREDIT**

Do you have any current/historic or pending adverse credit? Yes / No

If Yes, give details .....

Delivering Intelligent referencing and insurance solutions for letting agents

**Head Office**  
Let Alliance Limited,  
Doddleston House,  
Bell Meadow Business Park,  
Park Lane,  
Pulford, Chester,  
CH4 9EP

**London Office**  
Let Alliance Limited,  
6th Floor,  
3 Lombard Street,  
London,  
EC3V 9AA

**Contact Emails**  
General Enquiries  
info@letalliance.co.uk  
Tenant Reference Team  
tenant@letalliance.co.uk  
Insurance Support Team  
insurance@letalliance.co.uk

T: 01244 421261

T: 020 7648 4350

**Website**  
www.letalliance.co.uk



**IT IS IMPERATIVE THAT YOU DECLARE ANY ADVERSE CREDIT, WHETHER IT IS SATISFIED OR UNSATISFIED. FAILURE COULD HAVE A DETRIMENTAL AFFECT ON YOUR APPLICATION.**

Do you have any CCJs or Court Decrees? Yes / No

If Yes, give details.....

Have you ever been declared bankrupt or any IVA's, etc.? Yes / No

If Yes, give details.....

**SECTION 4 – EMPLOYMENT DETAILS**

**Current Employment Status** Please circle one: Employed Unemployed Self Employed Independent Means Contract Worker Temp Worker Student Retired

**NOTE: If Self-Employed, a Director of your own Company, Retired or Independent Means, go to Section 5**

Name of company: .....

If company Director, Company Number: .....

Position ..... Gross Salary .....

Shift Allowance ..... Overtime .....

Bonus ..... Car Allowance .....

Name of company: London Weighting .....

If Company Director, Company Number: Payroll No..... Start Date...../...../..... Full Time / Part Time (circle)

Address line 1: .....

Address line 2: .....

Address line 3: .....

Postcode: .....

Contact name: .....

Email: .....

Contact Number: .....

Delivering Intelligent referencing and insurance solutions for letting agents

**Head Office**  
 Let Alliance Limited,  
 Dodlestone House,  
 Bell Meadow Business Park,  
 Park Lane,  
 Pulford, Chester,  
 CH4 9EP

**London Office**  
 Let Alliance Limited,  
 6th Floor,  
 3 Lombard Street,  
 London,  
 EC3V 9AA

**Contact Emails**  
 General Enquiries  
[info@letalliance.co.uk](mailto:info@letalliance.co.uk)  
 Tenant Reference Team  
[tenant@letalliance.co.uk](mailto:tenant@letalliance.co.uk)  
 Insurance Support Team  
[insurance@letalliance.co.uk](mailto:insurance@letalliance.co.uk)

T: 01244 421261

T: 020 7648 4350

**Website**  
[www.letalliance.co.uk](http://www.letalliance.co.uk)



Fax number: .....

Contact Position: .....

Is your current position going to change in the near future Yes / No

If yes, please complete as below:

**Future employment details**  
(if current position is due to change in the near future)

**Future  
Employment  
Status**

Please circle one:      Employed      Unemployed      Self Employed      Retired

Contract Worker      Temp Worker      Student      Independent Means

Name of company: .....

Position .....      Gross Salary .....

Shift Allowance .....      Overtime .....

Bonus .....      Car Allowance .....

London Weighting .....

Payroll No.....      Start Date...../...../.....      Payroll No.....

Address line 1: .....

Address line 2: .....

Address line 3: .....

Postcode: .....

Position which you will hold: .....

Contact name: .....

Email: .....

Contact Number: .....

Fax: .....

Delivering Intelligent  
referencing and insurance  
solutions for letting agents

**Head Office**  
Let Alliance Limited,  
Doddleston House,  
Bell Meadow Business Park,  
Park Lane,  
Pulford, Chester,  
CH4 9EP

T: 01244 421261

**London Office**  
Let Alliance Limited,  
6th Floor,  
3 Lombard Street,  
London,  
EC3V 9AA

T: 020 7648 4350

**Contact Emails**  
General Enquiries  
info@letalliance.co.uk  
  
Tenant Reference Team  
tenant@letalliance.co.uk  
  
Insurance Support Team  
insurance@letalliance.co.uk

**Website**  
www.letalliance.co.uk



**Do you have any other source of income?**

Additional Income (proof will be required)

Tax Credits	£.....	Disability Benefit	£.....
Child Maintenance	£.....	Housing Benefit	£.....
Carers Allowance	£.....	Fosterers Allowance	£.....
Child Benefit	£.....	Employment Support Allowance	£.....
Guardian Allowance	£.....		
Additional Income 1	£.....	Additional Income 1	£.....
Description .....		Description .....	

**SECTION 5 – ACCOUNTANT / PENSION PROVIDER**

Self-Employment/Retired/Independent Means                      Start Date                      ...../...../.....

Annual Income - £.....                      Will accountant be verifying income?      Yes / No

Does the applicant have a private pension    Yes / No                      How many? .....

Have finalized accounts been prepared? (circle)      Yes – by accountant                      Yes – Self Assessment                      No

**Accountant / Pension Company details**

Name of Accountant: .....

Name of Pension Company: .....

Pension No.....                      Pension amount £.....

Address line 1: .....

Address line 2: .....

Address line 3: .....

Postcode: .....

Contact name: .....

Email: .....

Contact number: .....                      Fax number: .....

Delivering Intelligent referencing and insurance solutions for letting agents

**Head Office**  
Let Alliance Limited,  
Doddleston House,  
Bell Meadow Business Park,  
Park Lane,  
Pulford, Chester,  
CH4 9EP

**London Office**  
Let Alliance Limited,  
6th Floor,  
3 Lombard Street,  
London,  
EC3V 9AA

**Contact Emails**  
General Enquiries  
info@letalliance.co.uk  
  
Tenant Reference Team  
tenant@letalliance.co.uk  
  
Insurance Support Team  
insurance@letalliance.co.uk

**Website**  
www.letalliance.co.uk

T: 01244 421261

T: 020 7648 4350



**NATIONAL INSURANCE NUMBER:**

Please provide your NI number .....

**Nationality** .....

**OTHER OCCUPANTS: Details of other people who will be staying in the property**

Number of adults: ..... Number of children: .....

Are any of the occupants Smokers? Yes / No

Do you have any pets? Yes / No

If yes to these questions, please provide details: .....

**EMERGENCY CONTACT: (This must not be a cohabiting tenant)**

Next of Kin name: .....

Contact telephone number: .....

e-mail address: .....

Home address: .....

Relationship to tenant: .....

**SECTION 6 – DECLARATION**

I hereby certify that the information provided is true and accurate and give permission for this information to be verified by third parties and disclosed as detailed above for the purpose of:

- Performing a credit search by a third party agency
- Contacting my current, previous employers and referees to confirm the details provided
- Fraud prevention, credit assessment and insurance decisions

I understand that the results of these searches, **and any documentation shared with Let Alliance**, will be provided to the Letting Agent and accessed again in the event of a default in my rental payments.

I understand that I can request the details of any credit reference agencies used so that I can verify with them the information provided.

I understand that if I default on my tenancy obligations, this information may be released to authorised debt recovery agencies and could affect any future applications I make for tenancies, credit and insurance.

I understand that providing false information may lead to early termination of any subsequent tenancy agreement. I am happy for Let Alliance to contact me in respect to this application if required. I have read and agree to be bound by the above terms.

Delivering Intelligent  
referencing and insurance  
solutions for letting agents

**Head Office**  
Let Alliance Limited,  
Doddlestone House,  
Bell Meadow Business Park,  
Park Lane,  
Pulford, Chester,  
CH4 9EP

T: 01244 421261

**London Office**  
Let Alliance Limited,  
6th Floor,  
3 Lombard Street,  
London,  
EC3V 9AA

T: 020 7648 4350

**Contact Emails**  
General Enquiries  
info@letalliance.co.uk  
Tenant Reference Team  
tenant@letalliance.co.uk  
Insurance Support Team  
insurance@letalliance.co.uk  
**Website**  
www.letalliance.co.uk



Let Alliance will hold your details securely and will contact you with information, products and services directly related to your reference and tenancy. Let Alliance will never pass the details of applicants to third parties.

Please tick here if you would like one of our Let Alliance Insurance Team to contact you to provide a quote for our specialist Contents Insurance and/or Liability Insurance, therefore providing you with peace of mind that your valuables and the landlords fixtures and fittings are protected.

Please tick here if you would like our preferred partner 'TenTel' to contact you in order to offer you a broadband and/or telephone service designed specifically for tenants.

Signature: ..... Date: .....

**PLEASE RETURN THIS APPLICATION FORM TO YOUR LETTING AGENT SHOULD YOU HAVE ANY QUESTIONS REGARDING YOUR APPLICATION PLEASE DO NOT HESITATE TO CONTACT US ON 01244 421 261 OR EMAIL US AT TENANT@LETALLIANCE.CO.UK**

Delivering Intelligent  
referencing and insurance  
solutions for letting agents

**Head Office**

Let Alliance Limited,  
Doddleston House,  
Bell Meadow Business Park,  
Park Lane,  
Pulford, Chester,  
CH4 9EP

T: 01244 421261

**London Office**

Let Alliance Limited,  
6th Floor,  
3 Lombard Street,  
London,  
EC3V 9AA

T: 020 7648 4350

**Contact Emails**

General Enquiries  
[info@letalliance.co.uk](mailto:info@letalliance.co.uk)

Tenant Reference Team  
[tenant@letalliance.co.uk](mailto:tenant@letalliance.co.uk)

Insurance Support Team  
[insurance@letalliance.co.uk](mailto:insurance@letalliance.co.uk)

**Website**

[www.letalliance.co.uk](http://www.letalliance.co.uk)

